



HOME (Parent) & MADRASSA (Head Teacher) AGREEMENT

Introduction:

We believe, at Madrasa tul Madinah, that your child's education is a three-way partnership involving:

- ~ ***the management and Staff of the madrasa***
- ~ ***you as parents who can help more effectively if you know what the madrasa is trying to achieve***
- ~ ***your child***

This document is a signed agreement for the 2 partners and the tear of slip will be signed by the parent and Headteacher (although the document is generic to all levels but the younger classes i.e. nursery, reception, level 1 etc. will be explained what is expected from them in terminology suitable to their age – this generally reflects class rules etc. (after explanation by the teacher to the children all will sign including the young ones, as it has been stated such practices does boost child self-esteem even at a young age) Please note the parent will retain the copy of the document and the tear of slip will be filed in the child personal file.

Each member of the partnership has an equally important role to play in ensuring the best possible Islamic education for your child but we all work together to support the most important member = **YOUR CHILD.**

Our Madrasa Ethos:

We seek to create an ethos that values each child for who they are and provide a happy and purposeful Islamic learning environment in the light of the Quran & Sunnah, through positive relationships between staff and pupils and through the celebration of achievement.

Aims:

What we want for your child (to be good Muslim or Muslimah)

Our aims for teaching and learning are that all children will:

- *be tolerant and understanding, with respect for the rights, views and property of others*
- *develop a responsible and independent attitude towards work and towards their roles in society*
- *achieve their potential in terms of religious educational achievement, aesthetic appreciation and spiritual awareness*
- *continually monitor the quality of education provided and the achievements of each pupil*
- *be literate in the key subjects of Islam, reciter of the holy Quran in accordance to Tajweed rules, understand the true teaching of Islam and be equipped with skills for success to develop spirituality, decency, respect, tolerance, community cohesion & racial harmony*

What we believe in:

Our belief is that teaching and learning is a process of co-operative teamwork and we welcome and encourage parents and others in the community to become actively involved.

All members of the madrassa community ~ teaching and non-teaching staff, parents, pupils and management members ~ work together towards the madrassa aims by:

- *valuing the children as individuals and respecting their rights, values and beliefs*
- *encouraging children to take an active role in the life of the madrassa and value what they achieve*
- *fostering good relationships and a sense of belonging to the community of the madrassa*
- *providing a rich variety of extra curriculum experiences helping our children master the skills which will enable them to take their place as Islamic caring adults in society*
- *providing a well ordered caring environment in which each member is fully aware of their rights and responsibilities and of the acceptable forms of behaviour*
- *praising, actively encouraging and positively reinforcing good relationships, behaviour and effort*
- *implement positive disciplinary measures to ensure constructive discipline*
- *Ensuring health & safety of child & adults at the madrassa family.*
- *working as a team, supporting and encouraging one another*

We are equal partners in your child's education. What does each partner do to make this happen?

TEACHERS work towards these aims by:

- *making the madrassa a caring stimulating and challenging place to be, where each child is helped to as well as he / she possibly can*
- *endeavouring to educate each individual child to his / her maximum potential by delivering a broad and balanced curriculum through the most relevant and effective teaching method*
- *recognising and responding to the needs of each individual child and being aware of each one's ability and talent*
- *making sure that each new learning experience a child is given builds upon old ones so that the child's progress is continuous and relevant*
- *setting good examples by being punctual, well prepared and organised*
- *keeping up to date with any and all new ideas in Islamic Education*
- *seeking to have a positive attitude towards change and obtaining the correct training to keep up to date with all changes*
- *working with colleagues who believe in the same way as we do about how children develop and learn*
- *keeping parents / guardians informed about their child's progress*
- *Establishing links with the community ~ local schools, mosques, youth clubs etc.*
- *celebrating our pupils achievements both inside and outside madrassa*
- *valuing all our pupils and respecting their opinions*

CHILDREN work towards these aims by:

- *attending madrassa regularly*
- *being punctual and ready to work*
- *Being organised ~ bringing required stationary & books, (pen, pencils, Quran etc.) taking letters home, taking work/ text books home and returning them on time completing any*

homework set on time to the best of their ability and getting their homework & salah diary signed by parent or guardian.

- *Dress in accordance to the madrassa uniform*
- *Keeping clean – promoting the teaching of Islam half of faith is cleanliness (body, clothes & ensuring to keep the madrassa clean – place rubbish in bins, using the toilets with hygiene in mind etc.*
- *Keeping safe – As well as personal health & safety will ensure safety of others by avoiding pushing, fighting, running in corridors, using the stair case safely etc.*
- *Will avoid bullying and will promote love for young ones & respect for older students.*
- *Generally behaving in the way deemed acceptable by the madrassa ~ discipline code.*
- *Working hard & concentrating to achieve the best results throughout the academic year.*
- *taking a growing responsibility for their own learning as the progress through the school (research to complete course work, revision for exams etc.)*
- *taking an active role in the life of the madrassa and value what they achieve*
- *treating the work of fellow pupils and teachers with respect*
- *being first class ambassadors for the madrassa both inside and outside the premises*

PARENTS work towards these aims by:

- *making sure their children attend madrassa regularly; are punctual and in good health; informing school of their child's absence (plan holidays in accordance to the planned annual holiday chart)*
- *supporting the madrassa & its teachers code of discipline in a positive way; i.e. ensuring detention are met, lines are completed. Attend award ceremonies etc.*
- *being actively involved in an discussions concerning their child's progress, attainments and in setting targets for achievement e.g. Parents attending meetings, consultation evenings*
- *ensuring that the madrassa is made aware EARLY ON of any matter which may affect the child's happiness, self-confidence and esteem, behaviour and progress*
- *informing the madrassa of any changes or information which may affect their child's work or behaviour*
- *hearing the child read, helping with home tasks, helping the mastering of recitation of the holy Quran, helping in listening & memorizing surah's & dua's and Madni Nisaab.*
- *demonstrating their trust in the madrassa by allowing their children to become increasingly more responsible and less dependent upon them as they progress through school e.g. coming into the school building alone*
- *ensuring safety of others (public, parents, teachers and students in or in the surrounding vicinity) parking safely.*
- *Following & promoting all Madrassa tul Madinah rules & regulation in practicality thus being a role model to others & your child.*

Homework

Homework is considered to be a necessary and valuable element of a child's learning and so all partners should ensure appropriate homework is set and completed.

Together we will:

- support children’s learning to help them achieve their best
- keep each other informed about any developments which may assist the child’s ability to learn
- form a good working partnership to help meet the needs of your child

Contacting Madrassa

If you should have any problems, queries or concerns regarding your child, please do not hesitate to contact the Madrassa. Your point of contact is:

Name of Headteacher*: _____

Telephone Number: _____

** this person is also your **Designated Safeguarding Officer**. Please report any Safeguarding concerns to him/ her in the first instance.*

Thank you for taking the time to read and sign this agreement. (this document will signed by 2 partners i.e. parent & Headteacher). Together, I feel sure that we can make this yet another interesting, happy and productive year in your child’s education.

Yours sincerely,

Name of Headteacher: _____

Madrassa Area: _____

(by signing this slip below you are also acknowledging & accepting all of Madrassa tul Madinah supporting policies – the Management reserves the right to amend/ change any of its policies without prior notice. All updated policies will be displayed).

Please note: all parties must sign this tear of slip and the Headteacher or Nazim/a will forward to the Office to be filed in the Student Personal File.

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HOME & MADRASSA AGREEMENT

Parent/ Carer

I have read and agree in full to the Agreement, I have also understood all of the other Madrassa supporting policies (Safeguarding Policy and the Health & Safety Policy) related to the Madrassa and I offer my full support and will ensure my child will abide accordingly.

Name: _____ Sign: _____ Date: __/__/__

Headteacher or Nazim/a

I will follow and deliver the commitments entrusted to us by Madrassa Tul Madinah in this Home – Madrassa Agreement.

Name: _____ Sign: _____ Date: __/__/__